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- in noteboom-candelaria-5880461

# Skills

- Working knowledge of Excel and Word
- Should have good analytical skills
- Strong interpersonal skills with a "winwin" negotiating style
- Meditech knowledge
- Excellent planning and organizational skills
- Are enthusiastic team players and have drive for results

#### Reference

#### Corda Margene

Head of Healthcare Plainfield Pharma

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## Tringali Luther

Head of Healthcare Dardanelle City Hospital

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# Noteboom Candelaria

#### **Lead Phlebotomist**

# **Summary**

My name is Candelaria Noteboom. I'm 38 years old and looking forward to take a position of Lead Phlebotomist in your company. I'm certified in ITIL training and certification . With over 12 years of expirience in Working knowledge of Excel and Word and Should have good analytical skills. Are enthusiastic team players and have drive for results.

# **Expirience**

## **Lead Phlebotomist**

Plainfield Pharma, Rockville, NJ

2017 to Present

- Proper use of containers, collection timing, labeling, centrifugation, and specimen separation techniques
- Work in other departments and/or travel to other centers as requested by management
- Ensures proper coding of ICD-10 and CPT-4 codes by Clinician. Responsible for submitting charges once review is complete
- Incomplete applications will be removed from consideration from the selection process
- Operates a motor vehicle within the laws of the State of lowa to perform phlebotomy off campus as required by the job
- Works well individually and as part of a team, and maintains a positive, upbeat attitude

#### **Mobile Phlebotomist**

Dardanelle City Hospital, Shenorock, NY

2015 - 2017

- Supports management of a complex referral process by following established guidelines and directing patients appropriately
- Collects blood specimens from patients and instructs patients on collection of other specimens requested for analysis
- Continues to participate with the clinician examining and assessing the patient including entering clinician orders
- Ensures proper coding of ICD-10 and CPT-4 codes by Clinician. Responsible for submitting charges once review is complete
- Works well individually and as part of a team, and maintains a positive, upbeat attitude

#### **Phlebotomist Technician Ccsr**

Retempiler City Hospital, Casstown, OH

2012 - 2015

- Supports management of a complex referral process by following established guidelines and directing patients appropriately
- Completes pre-authorization requests by supplying required documentation and completing necessary follow through
- Comply with all state and federal licensing, credentialing and educational requirements
- Separates transfers and stores specimens as collected and prepares them to be distributed for analysis
- Assists in orienting new employees and temporary pool staff to job responsibilities

#### **Medical Assistant / Phlebotomist**

Wisnosky City Hospital LLC, Jackson, MO

2009 - 2012

- Supports management of a complex referral process by following established guidelines and directing patients appropriately
- Collects blood specimens from patients and instructs patients on collection of other specimens requested for analysis
- Proper use of containers, collection timing, labeling, centrifugation, and specimen separation techniques
- Schedules and reschedules appointments as needed based upon patient preference and convenience

#### **Certified Phlebotomist**

Kozielski Med, Mount Airy, MD

2007 - 2009

- Ensures proper coding of ICD-10 and CPT-4 codes by Clinician. Responsible for submitting charges once review is complete
- Draws and collects blood samples from patients, which may include finger pricks to draw blood
- Duties may also include finger-stick, blood pressure, body composition, height/weight, and waist circumference if needed
- Works well individually and as part of a team, and maintains a positive, upbeat attitude

## **Education**

## **Degree in Healthcare specialisation**

University of White Hall, IL

2003 - 2007